

# Employment Opportunity at Linden Christian School

## Library Technician

Linden Christian School is seeking a full-time Library Technician who is responsible for the operation of the library under the administration of the Principal and Vice-Principals at Linden Christian School. The Library Technician works collaboratively with the Library team and school staff. As a member of the Library Team, this position is responsible for: maintaining a positive learning environment; assisting students, teaching staff and parents in the use of library resources and providing Information Literacy support to the Linden Christian School community.

### Qualifications:

- Library and Information Technology Diploma or a Library Technician Certificate with related experience;
- Proficiency in keyboarding and working knowledge in a computerized environment (MS Office) including use of spreadsheets, scheduling software and electronic search techniques;
- Proficiency in other Information and Communication tools an asset;
- Ability to recruit, train and supervise parent and student volunteers;
- Highly developed relational and communication skills with both adults and students from Kindergarten to Grade 12 with a strong customer service orientation;
- Must be able to take initiative, be self-motivated and have the ability to work independently and collaboratively as part of a team;
- Utilizes excellent organizational and time management skills and the ability to work with frequent interruptions;
- Understanding and adherence to confidentiality and privacy issues;
- Able to meet the physical demands of the job (lifting, climbing, etc.) and
- Willingness to sign and adhere to LCS Statement of Faith and Lifestyle Commitment.

Interested applicants are to send their resume to Rob Charach, Principal at [rcharach@lindenchristian.org](mailto:rcharach@lindenchristian.org) or 877 Wilkes Avenue, Winnipeg, MB R3P 1B8.  
Application deadline: June 30, 2009

Only those applicants selected for an interview will be contacted.