



**Annual General Meeting  
May 15, 2012  
Westminster Room, Delta Hotel, Winnipeg  
4:30 – 5:30 pm**

**AGENDA**

- I. Call to order
- II. Introduction of the Executive
- III. Quorum
- IV. Adoption of the Agenda
- V. Approval of the Minutes of the 2011 AGM
- VI. Executive Reports
  - President's Report
  - Treasurer's Report
    - i. Presentation of 2012/2013 Budget
    - ii. Appointment of an auditor
- VII. Announcement of Awards
  - MALT Library Technician of the Year
  - MALT Support Worker of the Year
  - MALT Red River College Library and Information Technology Student Award
- VIII. Election Results and Introduction of Incoming Executive
  - President
  - Vice President
  - Newsletter Editor
  - Communications Coordinator
  - Secretary
- IX. Call from the Floor for the positions of President and Vice President
- X. Discussion of the Manitoba Library Working Group findings
- XI. Other business as arises
- XII. Adjournment

## PRESIDENT'S REPORT – CATHERINE TAYLOR

**MALT Survey.** The biennial MALT survey was conducted from October 24 – 30, 2011. 143 people responded. Full results are posted on the website at: <http://malt.mb.ca/resources/survey/>

**Manitoba Libraries Conference 2012.** Thank you to Elizabeth Stregger and Tomaz Booth for serving on the Conference committee. Elizabeth is the Events Coordinator and Tomaz participated on the Planning Committee. Also, Elizabeth, Candice Phillips and myself acted as conveners at sessions on May 15<sup>th</sup>.

**Accreditation Letter of Support.** A letter of support for Library Technician accreditation was written in December 2011. Christina Neigle, University of the Fraser Valley. A copy of her proposal will be sent to MALT members and further discussion will take place at the Library Technicians and Assistants Network meeting on June 1, 2012 at the Canadian Library Association Conference.

**Meeting with Trevor Surgenor, January 19, 2012.** Trevor Surgenor, Director of the Public Library Services Branch, joined our monthly meeting in January to discuss the grant process, upcoming expectations and potential for future collaboration. Of particular note is that a three or five-year strategic plan will be expected as part of the grant application in the future.

**Pub Night with the RRC Students – March 7, 2012 at Luxalune Gastropub on Osborne.** The pub night was organized by MALT Student Rep Diana Saunders. Two members of the MALT executive, Eric and Tomaz, and nine students enjoyed socializing and snacks in an informal setting.

### Plans for 2011/2012:

- 1. Strategic Plan.** In response to the meeting with Trevor Surgenor, MALT will develop a three-year strategic plan. This will be undertaken in conjunction with item 2, below.
- 2. Consultation with Membership on the Future of MALT.** MALT will respond to the findings of the Manitoba Library Associations Working Group by consulting with our membership on the direction they would like MALT to take. Consultation will begin in September 2012.
- 3. Red River College Library and Information Technology Program 50<sup>th</sup> Anniversary.** MALT would be happy to assist in plans to celebrate the LIT program's anniversary.

## TREASURER'S REPORT – ELIZABETH STREGGER

In the 2011/2012 financial year, MALT received the maximum allowed grant from the Public Library Services Branch, and received \$1265.00 in memberships (as of May 10, 2012). Since this was a Manitoba Libraries Conference year, there was no income from workshops.

Several expenses were higher than projected. An order for new cheques cost \$122.27 in bank fees. The cost of the membership survey was also an addition to our budget. The cost for the website was higher than projected since the website was hosted by MTS for longer than we expected while it was in development. We do expect a credit of \$31.50 from MTS, since they received payment twice for our domain name registration.

In the 2012/2013 financial year we have projected less income from provincial grants. This will be offset by lower website costs, as well as a smaller total for awards in the year without a student award.

The 2011/2012 budget and proposed 2012/2013 budget are attached.

### **COMMUNICATION COORDINATOR'S REPORT – KATIE MCKEE**

The new MALT website was launched just prior to the last AGM, in May 2011. The website went down in late December because the account for the domain [www.malt.mb.ca](http://www.malt.mb.ca) had expired. Updates were posted to MALT's facebook page during this period. MTS was able to recover MALT's domain name and services. Job posts remained fairly consistent with last year's count of 24. Over the 2012/2013 year, archival material, such as the newsletters, will continue to be uploaded to the website.

MALT's email account was changed from Yahoo to Gmail due to the amount of spam coming into the Yahoo account as well as Yahoo identifying our account as a spammer when we sent email to our membership list. Changes to MALT's email address were reflected on the site and MALT newsletter. The Yahoo account has remained active during the transition but will be permanently shut down as of May 15, 2012.

MALT's Facebook page has had one or two items posted every week. We currently have 103 people liking our page.

### **MEMBERSHIP COORDINATOR'S REPORT – CANDICE PHILLIPS**

As of early May, MALT has 58 personal memberships and 8 institutional memberships. There are also a number of memberships awaiting renewal. Our membership breakdown shows that we have 26% schools, 19% public, 19% academic, 18% special, and 10% students.

### **NEWSLETTER EDITOR'S REPORT – ERIC WESSELIUS**

I have found working on the newsletter the past year to be both fun and a challenge. I have quite enjoyed touching base with members who have written the *Where We Work* columns and found it interesting to hear how techs in different types of libraries do their job and the different challenges that they face. The biggest challenge I have faced is getting MALT members to submit items for the newsletter. So if you have something you want to pass on or that you think we should have in the newsletter, let us know!

### **ANNOUNCEMENT OF AWARDS**

#### **MALT Library Technician of the Year**

Cecile Lemoine,  
Nominated by: Laura Cowie

#### **MALT Library Support Worker of the Year**

Hung-Hsueh Shao,  
Nominated by: Vera Keown

#### **MALT Red River College Library and Information Technology Student Award**

Justin Fuhr

### **ELECTION RESULTS**

President - vacant  
Vice President / President Elect – vacant  
Newsletter Editor – Eric Wesselius  
Communications Coordinator – Lisa Zvanovec  
Secretary – Fatima DeMelo

## **MANITOBA LIBRARY ASSOCIATIONS WORKING GROUP**

MALT continues to play an active part in the Working Group. An Environmental Scan of other provincial library associations was completed in December 2010. To learn more about the environmental scan conducted by the Working Group please go to: <http://mblibraries.blogspot.com/>

A survey was conducted from February 27 to March 16, 2012. 31.1% of the respondents (55 people) who belong to an association had a personal MALT membership. 25.6% of respondents (109 people) indicated that the Library Technician Certificate/Diploma was their highest level of education.

The Working Group findings will be presented by Tania Gottschalk and Rick Walker at the conference on Wednesday, May 16<sup>th</sup> from 12:30 to 1:10 p.m. in the Kildonan Room. MALT encourages all Library Technicians and support workers to attend the presentation.

Members of the Working Group are:

Pat Routledge – PAR Excellence Library Education and Training Solutions

Diane Bazin – Manitoba Library Trustees Association

Jo-Anne Gibson – Manitoba School Library Association

Tanya Gottschalk – Manitoba Association of Health Information Professionals

Emma Kepron – Manitoba Library Association and Academic Libraries

Karen Sawatzky – Special Libraries and Law Libraries

Catherine Taylor – Manitoba Association of Library Technicians

Paddy Burt – Manitoba Library Consortium, Inc.

Sherri Vokey – Manitoba Library Association

Rick Walker – Public Libraries Representative