



**Annual General Meeting  
May 6, 2011  
Anhang Room, Millennium Library, Winnipeg  
5:30 – 6:30 pm**

**AGENDA**

- I. Call to order
- II. Introduction of the Executive
- III. Quorum
- IV. Adoption of the Agenda
- V. Approval of the Minutes of the 2009/2010 AGM
- VI. Executive Reports
  - President's Report
  - Treasurer's Report
    - Presentation of 2010/2011 Budget
- VII. Announcement of Awards
  - MALT Library Technician of the Year
  - MALT Support Worker of the Year
  - MALT Rising Star Award
- VIII. Constitution and By-Law Amendments
- IX. Election Results and Introduction of Incoming Executive
  - Vice President
  - Treasurer
  - Membership Coordinator
  - Secretary
  - Webmaster – vacant
- X. Call from the Floor for the position of Webmaster
- XI. Other business as arises
- XII. Adjournment

## **PRESIDENT'S REPORT – CATHERINE TAYLOR**

### **Continuing Education Workshop – May 6, 2011 at Millennium Library**

The morning session on “Recruiting, Retaining and Recognizing Volunteers” was presented by Barb Gemmell from Volunteer Manitoba. The afternoon session on “Marketing Your Library” was presented by Liz Hover and Carolyn Graham. Carolyn filled in for Loraine Trudeau who was unable to present.

The Workshop was attended by seven people in person and one person via Skype/teleconference.

### **Pub Night with the RRC Students – March 10, 2011 at Café 22 on Broadway**

The pub night was suggested by MALT Student Rep Chris Mailloux. It was originally scheduled for February 18, 2011 but Chris consulted with the students and Friday nights did not work well for them. We rescheduled for March 10, 2011. Due to a misunderstanding, the pub night was scheduled during the student's work placement weeks. Because we had advertised and then cancelled the February 18th date and had already advertised the March 10th date, we decided to go ahead. The executive thought that the placement week was not a bad time to hold the pub night because the students wouldn't be working on assignments or have exams. However, no students RSVP'd or showed up. A great time was had by those of us who were there, but the consensus was that in the future such events should be driven by our Student Reps on behalf of the students, rather than by the Executive. We would like to develop a relationship with the RRC students, but there has to be interest on their part as well.

### **Manitoba Library Associations Working Group**

MALT continues to play an active part in the Working Group. An Environmental Scan of other provincial library associations was completed in December 2010 and is being assessed by Pat Routledge and Emma Hill Kepron. A survey committee has been struck, and the survey will be distributed to the Manitoba library community in the fall of 2011. We are also looking at other ways to communicate our activities and solicit feedback from the community, including a town hall and a blog. The town hall is planned for October 2011. The intent now is to present the Working Group findings at the 2012 Conference. If applicable, the various associations could then bring a vote to their membership at their 2012 AGMs.

### **CLA Conference in Halifax, May 24-28, 2011**

I will be attending the CLA conference at the end of the month. A full report will be provided in the summer edition of our newsletter. I would like to thank my employer, the University of Manitoba, for providing funding for me to attend this event.

### **Plans for 2011/2012:**

**Salary Survey.** At the 2010 AGM, it was stated that the next salary survey would be conducted in Fall 2010. The survey has traditionally been done every two years, and as the previous survey was conducted in 2009, the next survey was deferred until the fall 2011.

**Manitoba Libraries Conference 2012.** As per our Constitution, the Vice President serves on the Conference Planning Committee. As the Conference Committee was struck before we had a Vice President, MALT will find other suitable ways to contribute.

## **TREASURER'S REPORT – ELIZABETH STREGGER**

Please see attached.

## **WEBMASTER'S REPORT – CATHERINE TAYLOR**

Donna Sanders served as Webmaster until March 2011. She resigned from her position due to family reasons and therefore is not able to provide a report. A partial report has been prepared on her behalf.

The current website has not been maintained in the absence of a Webmaster. A new website is under development and is due to be launched by the end of May 2011. The new website is being designed by Sharon Evans using WordPress which will be easier to update and maintain.

MALT changed from having a group on Facebook to having a page. The page is currently maintained by Elizabeth and Eric, and has served as our main web presence since Donna resigned.

24 jobs were posted on the Job Bank page from June 2010 to March 2011. An additional 6 jobs have been posted on Facebook since April.

## **MEMBERSHIP COORDINATOR'S REPORT – JODI TURNER**

MALT has 37 individual memberships, and seven institutional. There are a number of outstanding memberships awaiting renewals. The available membership breakdown shows five academic, nine public, nine school, six special and one retired member.

## **NEWSLETTER EDITOR'S REPORT – ERIC WESSELIUS**

The newsletter has been an enjoyable challenge. When I came to the position, I felt that I could bring some of my experience in layout and design to MALT. I also felt it important to recognize that MALT has a large rural component to it, too.

I began with a small redesign of the logo, adding a canola field background. I also wanted to make the newsletter look more professional and to brand the newsletter as belonging to MALT. I pulled colours from the revamped logo and made those the prominent colours in the newsletters and other materials that we use. I also started to use a column format, which I think (and hope) is easier to follow and read. I have also begun to take and use more photographs for MALT.

In an effort to find out more about our membership and to let everyone know more about the other libraries and techs in Manitoba, I began two new columns: Where We Work, to highlight members and their libraries and Out On the Ranges, a sort of gossip column to touch base with old classmates and coworkers.

We have received favourable feedback about the new look newsletter. I am hoping that the members are finding the newsletter more engaging and I want them to know that I am always open to submissions and new ideas.

## **ANNOUNCEMENT OF AWARDS**

### **MALT Library Technician of the Year**

Alice Klumper, Edmond Partridge Community School

Nominated by: Hilary March, Gale Morton and Peter Obendoerfer

### **Library Support Worker of the Year**

Sheila Evason, Health Resource Centre, Brandon RHA

Nominated by: Wendy Wareham

### **Rising Star Award**

Elizabeth Stregger, Neil John MacLean Health Sciences Library

Nominated by: Kerry Macdonald

## **CONSTITUTION AND BY-LAW AMENDMENTS**

### **Current Article 2 – Executive Committee**

3. All terms of office on the Executive Committee shall be held for two years. In order to provide continuity on the Executive, election years for positions will be staggered as follows:

- Even years
  - o President
  - o Vice President
  - o Newsletter Editor
  - o Webmaster
- Odd years
  - o Secretary / Archivist
  - o Membership Coordinator
  - o Treasurer

In the case that a position becomes vacant, a by-election will be held.

### **Proposed Article 2 – Executive Committee**

3. The terms of office for the President and Vice-President / President Elect shall be one year. All other terms of office on the Executive Committee shall be held for two years. In order to provide continuity on the Executive, election years for positions will be staggered as follows:

- Even years
  - o Vice President / President Elect
  - o Newsletter Editor
  - o Webmaster
- Odd years
  - o Vice President / President Elect
  - o Secretary / Archivist
  - o Membership Coordinator
  - o Treasurer

In the case that a position becomes vacant, a by-election will be held.

Reason for proposed change: As we have discussed in our Executive meetings, six years is a long time for an incoming Vice-President to commit to the Executive (two each

as Vice-President, President, and Past President). Changing the terms of office for the Vice-President and President may help us with recruitment for these positions. Continuity will be preserved since an incoming Vice-President will still be part of the Executive for three years, and the other positions will remain as two year terms.

### **Current Article 3 – Duties of Offices**

7. The Webmaster shall be responsible for the maintenance of the MALT website. The Webmaster will also be responsible for maintaining the job postings on the website.

### **Proposed Article 3 – Duties of Offices**

7. The Communications Coordinator shall be responsible for maintaining MALT's online presence, including the website and Job Bank, the Facebook page, and other tools that emerge.

Reason for proposed change: As MALT is developing more of an online profile, it is important to have the position title and description match the actual duties.

### **ELECTION RESULTS**

Vice President – Tomaz Booth  
Membership Coordinator – Candice Phillips  
Treasurer – Elizabeth Stregger  
Secretary – Marge Dyck