



Call for Nominations

The Manitoba Association of Library Technicians (MALT) is seeking committed and enthusiastic people from a variety of library settings to serve on our executive. MALT is made up of people just like you; passionate library technicians and support staff who want to make a difference in the Manitoba library community. If you've ever thought of serving the profession at the Association leadership level, now is the time to get involved!

About the Positions

President (1 year term)

- Preside at meetings of MALT and of the Executive
- Act as MALT's representative on the Red River College Library Education Advisory Committee
- In charge of application for yearly PLSB grant
- In charge of nominations for annual MALT awards

Vice President / President Elect (2 year term – 1 year in each position)

- Assume the duties of President in his/her absence or upon request
- Responsible for chairing the planning committee for the workshop
- Act as one of MALT's representatives on the joint library conference planning committee
- In charge of nominations for the Executive during the Annual General Meeting.

Secretary (2 year term)

- Record minutes of all meetings of MALT and its Executive, maintain the official records of MALT
- Maintain a current contact list for the purposes of correspondence

Treasurer (2 year term)

- collect dues, issue receipts and be responsible for all MALT funds
- present a financial report at each MALT meeting
- maintain all proper books and accounts of MALT for an annual audit

Newsletter Editor (2 year term)

- co-ordination, publication, and distribution of the MALT newsletter

Membership Coordinator (2 year term)

- maintains a current membership list; issues membership reminders and renewals

Communications Coordinator (2 year term)

- responsible for maintaining MALT's online presence, including the website and Job Bank, the Facebook page, and other tools that emerge.

Please contact us if you would like more information about the positions and serving on the executive.

How to Nominate

Nominate yourself or one of your colleagues by sending an email to malt.mb.ca@gmail.com and please include:

- Nominee's name
- Contact information
- Position for which applying
- Brief biography

Nominations must be received by Monday, **April 4, 2016**. Final voting will take place at the May 2016 AGM.

Christine Janzen
Library Technician
MALT President